# Application for Funding of Specific Learning Activity (for current FIFE recipients only)

### Step 1: Deciding to Use the FIFE Fund

When you have decided to join a specific learning activity and wish to use the FIFE Fund to finance your expenditure

#### **Step 2: Submit Your Application**

Fill in the online application form via <a href="https://w2.cedars.hku.hk/fife/login.php">https://w2.cedars.hku.hk/fife/login.php</a> before the activity begins

#### **Step 3: Prepare Your Documentation**

Submit the proof of participation and payments when they are ready with your application online or by email (fife@hku.hk)

#### **Step 4: Review Process**

Your application will be assessed by the Steering Committee when a full set of supporting documents are provided. Results will be announced by email in 4-6 weeks.

## **Step 5: Successful Applications**

Return the signed award letter to Room 303-323, 3/F, Main Building

## **Step 6: Receiving Your Funds**

The Finance and Enterprise Office will deposit the approved amount to your bank account registered in HKU Portal in 4 weeks.