

Application Procedures for FIFE Fund

Step 1: Fill in the online application form

Application opens twice a year, Round I in September-October and Round II in January-February.

Application website: <https://w2.cedars.hku.hk/fife/>

Step 2: Prepare documentation

If you are a current recipient/ is currently applying for the TSFS (Tertiary Student Finance Scheme), submit the following supporting documents to the CEDARS office by the requested deadline (Dates to be announced by email):

- TSFS Application Form
- Notification of Result of Application for Financial Assistance
- Notification letter of CSSA Scheme (if applicable)

If you have NOT applied for any government subsidy/ Have applied for Non means-tested Loan Scheme (NLS), submit the following supporting documents to the CEDARS office by the requested deadline (Dates to be announced by email):

- Family income proof (i.e. copies of tax returns)
- Savings & Assets proof (i.e. bank statements)

Step 3: Vetting applications by the Steering Committee

The processing time for vetting applications takes 8 weeks after the application deadline, application results will be announced by email.

Step 4: For Approved Applicants

Successful applicants are required to complete the following tasks before they can apply for specific learning activity reimbursements:

- Submit a Learning Plan in 3 weeks (250-400 words in English)
- Attend a Briefing and Gathering Session (Dates to be announced by email)

Step 5: Congratulations!

You can apply for Specific Learning Activities from now!